FICTITIOUS BUSINESS NAME INSTRUCTIONS
LaCanada Valley Sun

Please print all information clearly and sign the form in BLACK INK ONLY.
You can mail them with your payment or come into our office:

La Canada Valley Sun
727 Foothill Blvd. La Canada, CA 91001

The County Clerk/Recorder will not accept any forms with a P.O. Box listed as an address nor will they accept forms that have whiteout or something scratched out.

If you need to check to see if your business name is available, this can be done thru the Los Angeles County Fictitious Business Name Records. You may look it up on the County website at www.lavote.net, Search Fictitious Business Names.

To File and Publish
Bring us the signed original forms along with:

- $26.00 must **be PERSONAL CHECK (from the registrant) or MONEY ORDER** payable to the RRCC (Registrar-Recorder/County Clerk). **This service takes 2 weeks for filing process before publication can begin.**
  *Additional Charges may apply see below
- $55.00 Cash or check payable to the La Canada Valley Sun. Do not use "temporary" checks.

To Publish only
Bring us copy of the County Clerk's stamped document along with:

- $35.00 Cash or check payable to the La Canada Valley Sun. Do not use "temporary" checks.

Please include a daytime phone number where you can be reached on the check and money orders. This is for billing only.

*Additional Charges
If there is more than one person or more than one business name, an additional charge of $5.00 per business name and partner is required for the County Clerk/Recorder fee.
EXAMPLE: 1 business name & 2 partners, the County Clerk fee would be $31.00
EXAMPLE: 2 business names & 2 partners, the County Clerk fee would be $36.00

If you have any question please call Jennifer Jackson at (818) 495-4156

Thank you for choosing the La Canada Valley Sun to assist you in starting your new business. We wish you the very best luck in this new venture.

La Canada Valley Sun
727 Foothill Blvd. La Canada, CA 91011
Legal Advertising 818-495-4156

July 1, 2011